



Board of Directors Meeting  
August 24, 2009

Attending BOD Members:

Ed Gray, Chairman	Dick Baker, Treasurer	John Myslak
Dave Hoxeng	Carrie Swilley	Mike Diehl
Ed Fortune	Ferd Salomon	

Ex-Officio:

Cheryl Smith	Cliff Krut	Susan Nelms
Brian Watkins	Dave Symanski	Kate Wilkes

Staff:

Tina Stewart	Cindy Anderson	
Shannon Ogletree	Attorney Roy Andrews	

Public/Press as noted by their introduction or credentials presented:

Dean White		
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Chairman Ed Gray called the meeting to order.

**Minutes:**

A motion was made to approve minutes from the last meeting of July 20, 2009. **Motion was seconded and passed without objection.**

**Financial Report:**

Treasurer Dick Baker reviewed several items on the report. Private membership is a little low from last year but we should be fine. He noted that the carry forward for the next fiscal year is significantly lower than the current fiscal year. Ed Gray stated that our reserves will be considerably less the following fiscal year. There was discussion about membership recruitment from Dave Hoxeng and the fact that we have not had a membership drive lately. No specific plan was made at this time to have a membership drive. **A motion was made to approve the financial report. Motion was seconded and passed without objection.**

**Public Forum:**

The Chair opened the floor by inviting anyone wishing to address the board to step forward; Mr. Dean White spoke about a Board member of TEAM Santa Rosa that is involved in a legal issue with him. He was told that this is a private matter, not to be discussed at this meeting.

**Executive Directors Report:**

**Blackwater River Correctional Facility:**

Cindy Anderson discussed her presentation at the Rotary Club last week. She showed renderings and an aerial of the Blackwater River Correctional Facility and discussed the situation that the construction site was having over the helicopter training interrupting their weekly safety meeting. TEAM contacted Pete Gandy and asked for his assistance with this and Pete was able to contact the CO and he was able to resolve the situation. This was an example of what TEAM has in their “toolbox” with respect to assisting businesses.

**Panhandle Fresh Marketing Association:**

Panhandle Fresh Marketing Association is doing well and that sales have almost doubled from last year.

**Parks:**

Cindy showed a map with areas in the Santa Rosa Industrial Park that are under development, along with a rendering of the Hackney facility and the proposed Quietwater Business Park expansion and parking garage in Gulf Breeze.

Cindy informed every one of TEAM’s plans to start planning for ideas of how to market all the Santa Rosa County parks. In reference to Whiting Aviation Park, plans are underway for a sign at the entrance and infrastructure plans are underway to work with the City of Milton.

The property purchased from Bill Pullum will no longer be called “Pullum Park” the new name is Northwest Florida Industrial Park at I10. TEAM is working with some of the other industrial property owners adjacent to the 90 acres the County just purchased by putting together a narrative for the entire Northwest Florida Industrial Park.

**New Business/Old Business:**

Approve a Budget amendment for Industry Appreciation Lunch sponsorship money from Workforce Escarosa for \$3000. The Board thanked Susan Nelms and Workforce Escarosa for their support of this event.

**A motion was made to approve the budget amendment. The motion was seconded and passed without objection.**

Approve RFP for Military Affairs position. There was discussion on the minimum requirements but no changes were made. Cindy asked the Board for recommendations of where to advertise the RFP and the following was suggested: Base transition offices at Whiting Field, Hurlburt Field and NAS Pensacola, Gulf Breeze News, Santa Rosa Press Gazette, Navarre Press, USAjobs.com and Workforce Escarosa. A 30 day time period was allotted for advertising.

**A motion was made to approve the RFP for the Military Affairs position. The motion was seconded and passed without objection.**

Meeting Frequency – Cindy Anderson asked the board if there would be objections to start having the Board of Directors meetings every other month instead of monthly. Ferd Salomon asked what the by-laws say about meeting frequency and was told by Cindy that the by-laws require meeting at least once quarterly. **A motion was made to change the Board of Director Meetings to every other month. The motion was seconded and passed without objection.**

The TEAM Articles of Incorporation need to be amended due to the incorrect IRS status (501c (3)). Cindy asked that TEAM hold off on filing the change with the state due to additional changes that will need to be made when we elect new officers in October. There is a charge for each time the articles are amended so doing the amendments all at once will save money. **A motion was made to make the amendments to the Articles of Incorporation. The motion was seconded and passed without object.**

By-Laws/Policies Discussion – The Records Research Policy was discussed in length and how the sunshine law impacts what is a “public record”. Questions arose about the retention of emails for individual board members and the consequences for not retaining those emails. John Myslak asked that we table this until we determine that TEAM is in fact subject to the Sunshine Law.

By-Laws – Ed Gray opened the discussion by referring to the letter (see attached) from Dave Hoxeng included in the agenda package. He thanked Dave for the work he put into the letter. Lengthy discussion was held as to whether TEAM is truly a public entity. Roy Andrews stated that the state attorney’s ruling is due back around the end of August. It was suggested that TEAM form a by-laws committee to convene when that ruling comes out. The following will be on the by-laws committee: Ed Fortune, Dave Hoxeng and Dick Baker. These meetings will be advertised and open to the public.

**Meeting adjourned**

Minutes approved by:

Minutes submitted by:

Tina Stewart

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Ed Gray III, Chairman